



Audit & Consulting International

Client	C		
Supplier	XYZ	Auditor	EBT
Factory	XYZ ZZ	Audit Date	Sept 12 th and 14 th XXXX

SCORING SUMMARY				
CRITERIA	Actual Score	Score /10	WEIGHT % on Total	WEIGHTED SCORE ON FINAL SCORE
1.1-SAFETY & HEALTH - Management system	9 / 20	4,5	2%	0,09
1.2--SAFETY – FIRE EQUIPMENT	20 / 30	6,7	4%	0,29
1.3-SAFETY – Chemical Products	3 / 30	1,0	4%	0,00
1.4-SAFETY – Machinery & heavy equipment	8 / 20	4,0	4%	0,17
1.5- SAFETY – Electrical Installation	37 / 40	9,3	4%	0,40
2.1- HEALTH & HYGIENE – Medical Care	26 / 30	8,7	7%	0,75
2.2-HEALTH & HYGIENE – Cotton dust exposure	/ 15	0,0	0%	0,00
2.3 HEALTH & HYGIENE – Commodities	22 / 35	6,3	7%	0,55
3.CHILD LABOUR	50 / 55	9,1	15%	1,48
4.ASSOCIATION	6 / 10	6,0	7%	0,46
5.DISCRIMINATION	55 / 55	10,0	7%	0,87
6.COERCION	25 / 25	10,0	7%	0,87
7.SOCIAL POLICY COMMUNICATION	2 / 10	2,0	2%	0,04
8.1- WORKING HOURS & WAGES – Job contract	9 / 10	9,0	2%	0,20
8.2- WORKING HOURS & WAGES – Work time	35 / 45	7,8	10,0%	0,85
8.3- WORKING HOURS & WAGES – Wages	35 / 35	10,0	10,0%	1,09
TOTAL SOCIAL		4,9	100%	4,91

FIGURES AND RECOMMENDATIONS MENTIONED ARE ONLY FOR EXAMPLE AND ARE NOT RELATED TO ANY SUPPLIER.

Extract of an audit

1.3. Chemical Products

Item	Finding	Comment / Justification	Score							Photo ref.
			5	4	3	2	1	0		
The supplier shall establish and maintain a list of all chemicals used. The list shall as a minimum include: the name of the chemical product, the area of use and the CAS number (or a reference to an MSDS) for each of the chemicals used by the supplier.	NO	List of inventory only.	5	4	3	2	1	0		
The supplier shall have material safety data sheets (MSDS) for all chemicals. MSDS information must be provided in a language that can be understood by all employees concerned.	NO	Novasol Black and Lyoprint MSDS were missing	5	4	3	2	1	0		
The supplier shall ensure all containers of chemicals, including temporary containers, are properly labelled with appropriate danger symbols ^(b) and chemical names to ensure the contents are known and the potential risk minimised.	NO	Some Drums were w/o any indication	5	4	3	2	1	0	1	
The information regarding the risks and safe handling of chemical compounds and substances shall be accessible to all concerned employees.	NO	Only for Several Chemical products	5	4	3	2	1	0	2	
Employees that regularly handle chemicals should be adequately trained. Employees must use the necessary protective safety equipment when handling or in contact with chemicals (see paragraph II.B. about security & safety).	No	No record	5	4	3	2	1	0		
Employees shall know which chemicals can be toxic, and why.	NO	Employee was unable to explain the risks with caustic acid.	5	4	3	2	1	0		

Result	Total Found	3
	Theoretical Max	30



1. Drums w/o any indications

2 : Handling Instructions for a few chemical products only

This is only for example of action plans and not related to the above notes

PART 9- ACTION PLANS & CONCLUSION

Recommendations in order of priority:

1. A day off shall be given after 7 consecutive days of work - 1 month
2. Fire hoses shall be implemented - 1 month
3. More water shall be supplied at dormitory for the wash basin - 15 days
4. Toilets in dormitory shall be emptied out before it overflows - 1 month
5. PPE shall be provided for free of charge - 15 days
6. Tables and chairs shall be provided at Factory refectory - 1 month
7. Evacuation instructions shall be implemented - Must be already done
8. Management shall ensure that workers can hit Premium bonus by working 8 hours a day during 6 days/week - 6 months
9. List of hazardous machineries (cutters, snap machines,...) shall be established and specific maintenance and training shall be planned - 3 months
10. More lockers shall be implemented in dormitory so that each worker can have a safe area for food storage - 3 months
11. Benefits and Premium bonus shall be indicated on the job contract and well understood by workers - 6 months
12. Reliable system shall be implemented for time tracking - 1 year
13. Company policy shall be displayed within 1 month indicating :
 - a. the Right of Association for workers
 - b. the Right of Collective bargaining
 - c. there is no discrimination
14. Suggestion box shall be implemented near the dormitory and near the main building - 1 month

Conclusion: The factory we have visited is inadequate, and the above "Recommendations" need to be implemented